



Annual Business Meeting Minutes
March 3rd, 2016
2:00 – 4:00 pm
National Harbor, Oxon Hill, MD
Azalea 3

- I. Welcome & Introductions (Hoepfl) Called meeting to order—Recognition of 21st century leadership academy participants from last year. Mark Crenshaw, Scott Bartholomew, Anita Deck, Beth Dykstra Van Meeteren, Lindsay Swagerty, and Kevin Sutton, presented their future professional plans.
 - a. Recognition of CTETE current officers and new incoming officers:
 - President—Marie Hoepfl
 - Past President—Ed Reeve
 - Vice President—Phil Reed
 - Secretary—David Rouch
 - Treasurer—Mark Mahoney
 - Incoming officers taking over at conclusion of conference:
 - New President-- Charlie McLaughlin
 - New Past President—Marie Hoepfl
 - New Secretary—Thomas Loveland
- II. Minutes of last meeting in Milwaukee were approved with no changes.
- III. 2015-2016 Executive Committee Activities (Hoepfl & Reeve)
 - a. Revise program accreditation standards—find out feasibility for developing accreditation board of our own.
 - b. Question regarding about doing a self-review process—is this self-serving? (Flowers)
 - c. Could CTETE accredit programs without use of an external group? (Sanders) What do we gain by approval through other entities?
 - d. Concern for costs associated with accreditation (Clark), Discussion of pluses and minuses about usefulness of some sort of accreditation. (Hill) Overall question of whether it is worth having CTETE being responsible for high costs if associated with NCATE. Schools gaining accreditation would be responsible for paying the fee for accreditation—could generate income for CTETE instead of paying high cost of NCATE SPA fee, doing all the work, and getting no pay back to CTETE for reviewer efforts.
 - e. Update to membership—no decisions have been made regarding how accreditation committee is going to proceed.

IV. Membership Update (Rouch) Membership Summary (6 years presented for perspective) as of February 16, 2016:

<u>Type</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Regular Members	178	137	128	143	133	146
Life members/Honorary	163	148	148	148	32*	31*
Total membership	341	285	276	291	165	178

*This is the number of life members who indicated the desire to continue to receive communication- One of the 32 (Jerry Striekler) passed away in the past year.

V. Financial Report (Mahoney) Switched the management of investment funds to the Rosenfield fund from Morgan Stanley. Rosenfield also used by ITEEA.

- a. Money market funds 2/28/2015 \$8,757 2/29/2016 \$8,226
- b. Mutual funds 2/28/2015 \$73,804 2/29/2016 \$68,751
- c. New investments not performing well
- d. We are allocating more for funds toward yearly budget than we actually spend
- e. There is a decrease in funds due to performance of stock market
- f. Question for Mark Mahoney: How much could we spend for accreditation? (Flowers) Accreditation will need to be revenue neutral (Hoepfl). Schools seeking accreditation would be charged a fee that would cover all accreditation expenses.
- g. Next year's budget was presented by Mark and discussed by Marie Hoepfl.
 - 1. Money is to be allocated for website development (\$1500)

VI. Yearbook Committee Update (Reeve)

- a. Current yearbook about best practices in Technology Teacher Education will be in your hands by end of spring semester, 2016.
- b. Conference yearbook meeting was a very good session
- c. Solid committee activity in past year with several concept outlines developed.
- d. Appreciation expressed to Pat Foster for getting all yearbooks online

VII. Website and Listserv (Hoepfl)—Listserv directions provided. 195 subscribers to list. Not all members are subscribers. The goal is to get all members on the listserv. Appreciation was expressed to Michael Grubbs for serving as webmaster the past year. The plan is to review and update new website with the . Will look into working with ITEEA to integrate resources into the new ITEEA website.

VIII. Strategic Initiatives Discussion (Hoepfl)—

- a. Reallocate international travel award to fund ASEE K-12 liaison travel for strategic collaborations. Moved by Charlie McLaughlin and seconded by Mark Sanders to fund both international travel award and strategic travel award for a liaison from CTETE to ASEE K-12. Discussion followed. Sanders suggested an agreement with ASEE K-12 to have a collaboration exchange to waive registration fees for one another's conferences.
 - b. Motion carried
- IX. CTETE-Supported Activities and Awards (Hoepfl & McLaughlin)—Awards announced by Charlie McLaughlin as follows:

Silvius/Wolansky-- Annette Rose, Steven Shumway, Vinson Carter, and Josh Brown for -- Identifying Characteristics of Technology and Engineering Teachers Striving for Excellence Using a Modified Delphi.

CTETE Outstanding Research -- John Wells for The Efficacy of Technological/Engineering Design Approach: Imposed Cognitive Demands Within Designed Based Biotechnology Instruction

International Travel - Bill Havice for the 2016 International Conference on Education and New Developments (END 2016), June 12 – 14th, 2016 in Ljubljana, Slovenia
- X. In Memoriam—A moment of silence was held in memory of past members who passed away in the past year: William D. Umstadt of The Ohio State University, Richard C. Erickson of University of Missouri, and Jerry Streichler of Bowling Green State University.
- XI. CTETE Committee Reports (Committee chairs)
 - a. Annette Rose—Productive year—examination of preparation of Technology Teacher prep programs and what they are doing for elementary teacher education.
 - b. Jerrienne Taylor—plans for curriculum committee—K-12 curriculum evaluation and revitalization of the committee
 - c. John Wells—Research and scholarship committee- revise guidelines, develop base of articles to reference
 - d. Bill Havice and Roger Hill (leadership development)—Good year of activity – completion of 10 years of 21st Century Leadership Academy. Next year's class of 2017 has been selected and includes the following: David Morrison-Love of the University of Glasgow in Scotland; Daniel P. Kelly of North Carolina State University; Karen Chew of Gloucester Township School District; Natalie S. Emery of Old Dominion University; Virginia R. Jones of Rappahannock Community College; and Meshari AlNouri of the Sabah al Ahmed Center for Giftedness and Creativity in Kuwait.
 - e. Michael Grubbs—marketing committee—recruiting for Technology Teacher Education

- f. Paul Post—Accreditation committee—Whatever the planned route for accreditation system development, it will be necessary to develop current standards. The committee will need additional help for future tasks.
- XII. Applications for the 2017 Conference (Reed)—Changes in schedule this year 13 posters, CTETE table, 12 formal presentations, combined some sessions, paper presentations were also an option for last year, but no one asked for paper presentation and peer review this past year. Will continue to have paper option. Discussion of whether to continue that option. Marie commended Phil for adjusting poster session in conjunction with the ITEEA STEM Showcase time-slot.
- XIII. Adjourn to Committee Work Sessions

Strategic Committees - Work Sessions (2:30 - 4:00 pm; same location)

1. Curriculum Development ()
2. Leadership Development (Havice and Hill)
3. Marketing (Grubbs)
4. Research and Scholarship (McLaughlin)
5. Teacher Preparation and Revitalization (Rose)

Standing Committees:

1. Accreditation Committee (Post)
2. *JTE* Editorial Board Meeting (Merrill) 3:30-4:00
3. *JTE* Management Board (Merrill) 4:00-5:00

Respectfully Submitted,

David L Rouch
Secretary

