



**Minutes**  
**Annual Business Meeting**  
**March 28, 2014**  
**2:00 – 4:00 pm**  
**Orlando, FL**

**I. Welcome & Introductions:**

President Marie Hoepfl called the meeting to order at 2:03 p.m. and introduced current officers as follows:

President: Marie Hoepfl, Appalachian State University  
Past President: Edward Reeve, Utah State University  
Vice President: Ryan Brown, Illinois State University  
Treasurer: Petros Katsioloudis, Old Dominion University  
Secretary: David Rouch, Ohio Northern University

President Hoepfl also introduced the new incoming officers:  
Vice President Elect: Philip Reed, Old Dominion University  
Treasurer Elect: Mark Mahoney, Berea College

- II. President Hoepfl and Past President Reeve reported** on 2013-2014 Executive Committee Activities and general ITEEA board discussions/activities. Reported encouraging news about the Orlando Conference and location of next year's conference in Milwaukee, WI.
- III. Secretary's report:** David Rouch presented the Minutes from last years business meeting were approved with changes (correction of date) Membership Update—David Rouch reported a slight growth in membership from last year's numbers up to 143 current paid members from 129 the previous year. Last 4 years: (2011- 178; 2012-137; 2013-128; and this year-143. List of lifetime members presented and discussed briefly. A review of the list was completed a few years ago. Many of life members are now retired. ITEEA maintains the list of current paid members since the membership of CTETE is through ITEEA. This count does not include life members. David is going to work with Michael Grubbs (previous CTETE secretary) to get an accurate list of life members and their desired level of activity with the council.
- IV. Treasurer's report:** Petros Katsioloudis reported the following: The 2013 income was \$22,341.55; The dues income was \$5,222.40; Sale of Stock income was \$16,000.00; Expenditures were \$23,668.96; The December 31, 2012 Mutual fund value was: \$93,957.37 compared to the Mutual fund value of \$80,340.62 as of December 31, 2013. The council sold \$16,000 of stock to pay bill for the printing and mailing of previous editions of

yearbooks through Ball State University. John Wells moved to approve the treasurer's report, Seconded by Charlie McLaughlin. Motion carried.

- V. **Vice President's report:** Ryan Brown reported on the conference sessions held this year and the number of applications for Research papers, Research presentations, and Poster sessions. There were 14 CTETE sponsored presentations and 7 research poster sessions. Overall (including ITEEA presentation proposals) the conference was able to host 90 slots for presentations versus 130 proposals (approximately a 40% rejection rate).
- VI. **Website and Listserv report:** President Hoepfl thanked Michael Grubbs for his continued support as Webmaster for the CTETE website and encouraged the membership to suggest ways to improve the website. She also reported on the CTETE listserv, which she maintains at Appalachian State University and indicated there were 196 subscribed members. She encouraged all in attendance to share the listserv with colleagues, as CTETE membership is not required to be on the list.
- VII. **Yearbook Update:** Ed Reeve reported on the activities of the Yearbook committee. The Yearbook dinner was revived this year and the presentation of the Teacher of the Year and research awards was held on Thursday evening. The yearbook proposal meeting was held on Wednesday evening (March 26) with the revised yearbook committee with good energy. Committee met until 12:10 am to discuss two new proposals for yearbooks.

#### VIII. **CTETE Supported Activities and Awards**

The following awards were given by the CTETE this year:

Outstanding Research Award: P. John Williams (University of Waikato)

Sivius-Wolansky Outstanding Publication Award: Gene Martin (Texas State University) and John Ritz (Old Dominion University)

International Travel Award: Michael Grubbs (Virginia Tech)

Outstanding Technology Teacher Educator of the Year Award: Chris Merrill (Illinois State University).

- IX. **In Memoriam**—No deceased past members of the Council were noted.
- X. **Constitution & Bylaw Discussion:** President Hoepfl lead a discussion on potential changes to the past procedures of the Council. There was discussion about the potential changes to the handling of the production of yearbooks. Discussed possibly not sending copies of the yearbook to life members. Also discussed cutting costs with production by discontinuing gold leaf lettering on covers and color schemes. Discussed order fulfillment alternatives as well as hard copy, on-demand printing technology, and electronic copies. Mark Sanders reminded the members in attendance that all yearbooks are word searchable with the electronic database. Ed Reeve reminded that we have a memorandum of understanding agreement with Virginia Tech. The question was asked of how many wanted a hard copy of the yearbook. A show of hands indicated approximately 60% wanted hard copy.
- XI. **CTETE Committee Reports:** The following committee chairs provided reports:
- **21<sup>st</sup> Century Leadership Academy** (Bill Havice and Roger Hill—co-chairs) recognized the class of 2014 (Sandra Cavanaugh, Cameron Denson, Tanner Huffman, Fred Figliano, Tyler Love, and Greg Strimel). They also named the new

incoming class of 2015 (Vic Dreier, Michael Grubbs, Diana V. Cantu, Wade Goodridge, Kevin Kaluf, and Jocelyn Long). Also thanked CTETE for their support.

- **Marketing Committee** (Michael Grubbs Chair) Discussed activities of website changes and update of links. Looking at a number of ideas to encourage membership from other technology and engineering educators not typically in our field (ASEE, etc.)
- **Research and Scholarship Committee** (Charlie McLaughlin) reported on the solicitation of nomination for awards and the review process for granting awards.
- **Teacher Preparation Committee** (Annette Rose) reported that she is taking over for Steve Shumway. She and the committee are completing a Delphi Study on the characteristics of a Technology and Engineering Educator.
- **Accreditation Committee** (Paul Post) reported on survey of the 46 programs across the United States that were still offering a Technology Teacher Licensure and the alternatives to accreditation that might be desirable. Questions as to the accuracy in the numbers of graduates were discussed. Mark Sanders questioned the importance of accreditation. Much discussion ensued regarding the financial health of CTETE, cost of yearbooks, the cost of CAEP/NCATE SPA membership. Question was raised of whether we could establish a relationship with sister organizations to share the \$20K fee. Eleazar Barnett indicated that not many states require SPAs and have their own process they follow when there is no SPA in a licensure area. States want to see a current set of standards to review programs by whether there is an official SPA or not. Paul Post said that maybe CTETE can do some sort of inside review instead of a formalized CAEP spa type of situation. Ed Reeve mentioned there is a mixture of interest in national recognition. Marie Hoepfl mentioned that maybe we could negotiate a lower rate than \$20K for membership as a recognized SPA with CAEP/NCATE. Rich Seymour said that CTETE had tried such negotiation before without success. Executive board is to discuss alternatives.

**XII.** Adjourn to Committee Work Session—Motion to adjourn (Roger Hill) Seconded (Petros Katsioloudis. Motion passed to adjourn to work sessions listed as follows:

**Committee Work Sessions (2:30 - 4:00 pm)**

1. Curriculum Development (Welty & Daugherty)
2. Leadership Development (Havice and Hill)
3. Marketing (Grubbs)
4. Research and Scholarship (McLaughlin)
5. Teacher Preparation and Revitalization (Rose)

**Standing Committees:**

1. Accreditation Committee (Post)
2. *JTE* Editorial Board Meeting (Merrill) 3:30-4:15
3. *JTE* Management Board (Merrill) 4:15-5:00

Respectfully submitted,  
David L. Rouch, CTETE secretary