



2016 CTETE International Travel Award

Request for Proposals

The **Council on Technology and Engineering Teacher Education (CTETE)** is proud to sponsor the CTETE International Travel Award. The award provides up to \$1000 (US) and is available to CTETE members who are technology and engineering education graduate students, full-time K-12 technology/engineering teachers, and technology and engineering teacher educators. The award will be used to help cover the costs associated with traveling internationally in 2016 in order to attend and present at a professional conference associated with science, engineering, technology, and mathematics (STEM) themes.

ELIGIBILITY

To be eligible for the research grant, applicants must meet all of the following criteria:

- Be a member of the Council on Technology and Engineering Teacher Education (CTETE).
- Be a technology/engineering education graduate student, full-time K-12 technology/engineering teacher, or technology/engineering teacher educator in a technology/engineering education program.
- Committed to presenting his or her results during a CTETE sponsored session at the annual ITEEA conference within one-two years of completion of the international conference.
- Committed to submitting a three page final report to the CTETE Research & Scholarship Committee about your presentation and experiences.

SELECTION CRITERIA

The CTETE Research and Scholarship committee will evaluate each proposal based on its relevance, clarity, feasibility, originality, and soundness. The award will be made by the CTETE Research and Scholarship Committee at the International Technology and Engineering Education Association (ITEEA) conference during the CTETE Business Meeting.

PROPOSAL SUBMISSION REQUIREMENTS:

1. **Conference.** Provide a description of the international conference you plan to attend to make a presentation. Include its name, location, conference dates, theme, its purpose and the intended audience.
2. **Conference Participation.** Briefly discuss how you plan to participate in this conference (poster session, paper, presentation, panel member, etc.). Briefly discuss (outline) your conference presentation topic. If a conference paper is required, please discuss details (e.g., the review process) related to it.
3. **Benefits.** Briefly describe how this trip will enhance your professional development.
4. **Funding:** Briefly describe the entire proposed budget for this trip and how other costs associated with attending this conference will be covered.
5. **Contact Information**

INQUIRIES AND SUBMISSIONS: Completed proposals should be submitted electronically by **December 29, 2015** and the **travel award will be granted by January 29, 2016** and the recipient will be recognized at the 2016 CTETE Business Meeting. Submissions should be in the form of a Microsoft Word (.doc/.docx) file or a PDF file. All inquiries about the grant proposal process, as well as proposal submissions, should be directed to:

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CTETE Research & Scholarship Committee Chair

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