

Committee Member Recommendation Form

Directions: Complete the form and send it to the CTETE President. Candid comments are needed so that all committees are staffed with individuals who help to complete the committee’s work. *All comments will be held in confidence.*

Committee: _____

Committee Chair: _____

Executive Committee Liaison: _____

The following are my recommendations for committee staffing action:

Committee Member Name	Action*	Comments

* Action code: **KW** = keep on committee - works hard; **KE** = keep on committee - works with encouragement; **R** = Remove from the committee (indicate reason in comments).

I recommend that the following people be considered for membership on this committee:

Name	Institution/Organization